

**AGENDA FOR THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE LEE LAKE WATER DISTRICT  
JULY 22, 2014, 8:30 A.M. AT  
THE DISTRICT'S ADMINISTRATIVE OFFICE  
22646 TEMESCAL CANYON ROAD, CORONA, CALIFORNIA 92883-5015**

The following is a summary of the rules of order governing meetings of the Lee Lake Water District Board of Directors:

**AGENDA ITEMS**

In case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity, which severely imperils public health, safety or both. Also, items, which arise after the posting of Agenda, may be added by a two-thirds vote of the Board of Directors.

**PUBLIC COMMENT**

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until placed on a future agenda in accordance with Board policy.

**NOTICE TO PUBLIC**

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board Member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case, they will be considered separately under New Business.

**IF ANYONE WISHES TO SPEAK WITH THE BOARD  
ABOUT ANY CONSENT CALENDAR MATTER(S),  
PLEASE STATE YOUR NAME, ADDRESS,  
AND APPROPRIATE ITEM NUMBER(S).**

**AFFIDAVIT OF POSTING**

I, Allison Harnden, Office Manager of the Lee Lake Water District, hereby certify that I caused the posting of the Agenda at the District office at 22646 Temescal Canyon Road, Corona, California 92883-5015 prior to July 19, 2014.

---

Allison Harnden, Office Manager

**AGENDA FOR REGULAR MEETING**  
**July 22, 2014**

**Page No.**

1. **Roll Call and Call to Order.**
2. **Presentations and Acknowledgments.**
3. **Public Comment.**

**BOARD ITEMS:**

4. **Minutes of the June 24, 2014 Regular Meeting.** **8-11**  
**RECOMMENDATION:** Approve Minutes as written.
5. **Payment Authorization Report.** **12-15**  
**RECOMMENDATION:** Approve Report and authorize payment of the June 24-July 22, 2014 invoices.
6. **Revenue & Expenditure Reports. (Unaudited).**
  - a. **Revenue & Expenditure Reports.** **16-42**  
**RECOMMENDATION:** Note and file.
  - b. **Bad Debt Write-off.** **43-44**  
**RECOMMENDATION:** Authorize the write-off of \$3,432.80 in delinquent accounts.
  - c. **Lien update.** **45**  
**RECOMMENDATION:** Note and file.
7. **Biennial Review of District Conflict of Interest Code Reviewing Designation of Employees Required to File Annual Disclosure Statements.** **46-63**  
**RECOMMENDATION:** Re-affirm approval of existing Conflict of Interest Policy.
8. **Annual Meeting of the Lee Lake Water District Financing Corporation.** **64-66**
  - I. **Call to order.**

- II. Report on status of projects.
- III. Approval of prior meeting minutes.
- IV. Appointment of new officers.
- V. Public Comment.
- VI. Other Business.
- VII. Adjournment.

**9. Public Hearing on FY 2014/2015 Budget for CFD's 1, 2 & 3 and Fees & Charges to be collected on the General Tax Roll.**

- a. Open Public Hearing.
- b. Public Comment.
- c. Discussion on budgets, fees and charges.
- d. Close Public Hearing.
- e. Resolution No. R-14-03 Adopting the Report Regarding **67-69**  
Water and Sewer Service Standby Charges for FY 2014/2015 to be  
collected on the tax roll.  
**RECOMMENDATION:** Adopt Resolution No. R-14-03.
- f. Resolution No. R-14-04 Adopting Current Standby Rate **70-72**  
Schedule for Fiscal Year 2014/2015.  
**RECOMMENDATION:** Adopt Resolution No. R-14-04.
- g. Resolution No. R-14-05 Adopting the FY 2014/2015 budgets **73-77**  
as presented for CFD's 1, 2 & 3.  
**RECOMMENDATION:** Adopt Resolution No. R-14-05.
- h. Resolution No. R-14-06 Levying a Charge for the Payment **78-80**  
of Maintenance and Operation Expenses for Sewer Treatment Plant  
Serving Sewer Improvement District No. 1 for FY 2014/2015.  
**RECOMMENDATION:** Adopt Resolution No. R-14-06.
- i. Resolution No. R-14-07 Levying a Charge for the Payment **81-83**  
of Maintenance and Operation Expenses for Sewer Treatment Plant  
Serving Sewer Improvement District No. 2 for FY 2013/2014.  
**RECOMMENDATION:** Adopt Resolution No. R-14-07.
- j. Resolution No. R-14-08 Authorizing the Levy of Special Taxes **84-91**  
for CFD No. 1, Sycamore Creek, for Fiscal Year 2014/2015.  
**RECOMMENDATION:** Adopt Resolution No. R-14-08.

	<u>Page No.</u>
k. Resolution No. R-14-09 Authorizing the Levy of Special Taxes for CFD No. 2, Montecito Ranch, for Fiscal Year 2014/2015. <b>RECOMMENDATION:</b> Adopt Resolution No. R-14-09.	<b>92-97</b>
l. Resolution No. R-14-10 Authorizing the Levy of Special Taxes for CFD No. 3, The Retreat, for Fiscal Year 2014/2015. <b>RECOMMENDATION:</b> Adopt Resolution No. R-14-10.	<b>98-103</b>
<b>10.</b> Resolution No. R-14-11 Approving, Authorizing and Directing Execution of an Amended and Restated Joint Exercise of Powers Agreement Relating to the California Statewide Communities Development Authority. <b>RECOMMENDATION:</b> Adopt Resolution No. R-14-11.	<b>104-118</b>
<b>11.</b> Resolution No. R-14-12 Approving the Sale, Assignment and Grant of Options for Certain Delinquent Tax and Other Receivables to the California Statewide Communities Development Authority and Authorizing Execution and Delivery of Related Documents and Actions. <b>RECOMMENDATION:</b> Adopt Resolution No. R-14-12.	<b>119-123</b>
<b>12. Trilogy Development.</b>	
a. Homeowners Association update.	(-)
b. Golf Course update.	(-)
<b>13. Sycamore Creek Development.</b>	
a. Project Update.	(-)
b. 1738 homes to be built. 1193 houses occupied to date. 68% complete.	
<b>14. Toscana Development.</b>	
a. Project Update.	(-)
b. 1443 estimated houses to be built.	

	<u>Page No.</u>
<b>15. Water Utilization Reports.</b>	<b>124-136</b>
<b>RECOMMENDATION:</b> Note and file.	
<b>16. Committee Reports.</b>	
a. Finance (Director Rodriguez).	
1. LLWD Investment Policy No. P-14-01.	<b>137-143</b>
<b>RECOMMENDATION:</b> Adopt.	
b. Engineering (Director Destache).	(-)
c. Public Relations (Allison Harnden).	(-)
<b>17. General Manager's Report.</b>	
a. General Manager's Report.	<b>144</b>
b. EVMWD Asset Transfer – update.	<b>145-148</b>
c. Western Municipal Water District 3-party agreement.	<b>149-152</b>
<b>RECOMMENDATION:</b> Authorize the General Manager to execute with minor corrections.	
d. State Water Resources Control Board – Conservation measures.	<b>153-163</b>
<b>RECOMMENDATION:</b> To be made by the Board.	
e. Flood Control Parcel - Information Only.	<b>164-169</b>
f. Dawson Canyon tank site – update.	<b>170</b>
<b>RECOMMENDATION:</b> Authorize the General Manager to negotiate and sign easements.	
g. Glen Eden Sun Club request for temporary water.	<b>171-174</b>
<b>RECOMMENDATION:</b> To be made by the Board.	
h. Operations Report.	<b>175-176</b>
<b>18. District Engineer's Report.</b>	<b>177</b>
a. Status of Projects.	

**Page No.**

- |   |            |
|---|------------|
| <b>19. District Counsel's Report.</b>   |            |
| <b>20. Seminars/Workshops.</b>  | <b>(-)</b> |
| <b>21. Consideration of Correspondence.</b><br>An informational package containing copies of all pertinent correspondence for the Month of June will be distributed to each Director along with the Agenda. | <b>178</b> |
| <b>22. Adjournment.</b>   |            |